



## REQUEST FOR EXPRESSION OF INTEREST

PROJECT CONTRACT NO.: **81263882**

DATE OF ISSUANCE: April 12, 2022

DUE DATE: April 20, 2022

**TITLE:** Supply and Distribution of Snacks for GIZ Quality Trainings in Northern Ghana.

The Global Shea Alliance with office located at 48 Mango Street, Asylum Down PMB 35A Osu, Accra-Ghana (GSA), is requesting expressions of interest from Accra based individuals/organisations, to supply and distribute packed snacks for GIZ funded Shea quality training in the Northern, Upper East and Upper West Regions of Ghana

### **I. Background**

The GSA is a non-profit industry association with 706 members from 36 countries including women's groups, brands and retailers, suppliers, non-profits and affiliates. As part of its project to improve the women shea collector's capacity in Ghana, the GSA in partnership with the Special Initiative for training and job creation implemented by Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH to improve women shea collector's capacity in Ghana for the next two years in quality shea kernels processing and cooperative management.

The activities for this year will include intensive central training of trainers for 50 women collectors per cooperatives and community level trainings for quality shea kernel processing and market linkages. In all, 16,650 women shall be trained from 25 cooperatives between April – June 2022.

### **II. Request for Expression of Interest**

This request is intended to:

- Obtain details concerning service providers interest in the anticipated requirements described herein;
- Obtain information on the level of capacity of potential service providers relative to the tasks and objectives described herein;
- Obtain quotes from service providers

### **III. Description of anticipated Tasks and Objectives – Technical Overview**

**Period of Performance of resulting contracts:** from May 9, 2022 to June 20,

2022. The tasks will be of two main categories:

- a) (1) To deliver quality service if the contract is awarded. Services provided to GSA must be conducted in a professional manner. Any unforeseen situations should be clearly communicated to GSA on time and in a manner that does not cause damage to the GSA's nature of work.
- b) To supply and distribute 16,650 units of packed snacks for GSA Quality Training sessions in selected communities in the Northern Savannah, North East, Upper West and Upper East regions of Ghana. Each pack shall contain; One 500ml bottle of water, One 500ml bottle of soft drink and Biscuits.

Entities/individuals selected for this service to GSA for the purposes described above will be expected to organize transport for the distribution to the areas targeted by the GSA.

### **IV. General Instructions:**

In order to be considered, kindly submit your Expression of Interest and any relevant information relative to the tasks outlined above. Expressions of interest should be no more than 2 pages in length and must provide the following;

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1. Contact information (full name and address of the Service Provider, telephone numbers, e-mail address contact person and website, if any);
  2. Quote per unit and total cost for service.

Kindly submit your Expression of Interest by the due date in writing to the GSA office.

48 Mango Tree Avenue, Asylum Down-Accra, Ghana

**Contact Person:** Mr. Michael Sakyi (+233 5454700889)

**Email address:** [msakyi@globalshea.com](mailto:msakyi@globalshea.com)

A response to this Request for Expression of Interest does not automatically does not guarantee that you or you will be selected to participate in future procurement actions.

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